

## **APPLICATION FOR CONVERSION TO DAY SCHOLAR**

NAME	ROLL NO
DEPARTMENT	COURSE
EMAIL ID	PHONE NO
CURRENT PLACE OF STAY (TICK ONE) <input type="checkbox"/> STAYING IN CAMPUS <input type="checkbox"/> STAYING OUTSIDE CAMPUS	
CURRENT ADDRESS	
PERMANENT ADDRESS	
REASON FOR CONVERSION TO DAY SCHOLAR	
DATE OF VACATING HOSTEL	
IF PERMITTED, GIVE ADDRESS WHERE STUDENT WISHES TO STAY	
IF AT LEAST ONE OF THE FAMILY MEMBERS OR GUARDIANS IS STAYING WITH THE STUDENT IN THE ADDRESS MENTIONED ABOVE, THEN PROVIDE THE FOLLOWING DETAILS	
NAME	EMAIL ID
CONTACT NUMBER	RELATIONSHIP
I UNDERTAKE THAT THE ABOVE INFORMATION FURNISHED BY ME IS CORRECT AND I SHALL ABODE BY ALL THE GUIDELINES PERTAINING TO THE INSTITUTE RULES AND REGULATIONS	
SIGNATURE OF STUDENT WITH DATE	
<b>APPROVALS</b>	
SIGNATURE GUIDE / FACULTY ADVISOR WITH DATE	SIGNATURE OF HOD WITH DATE
SIGNATURE OF DEAN ACADEMICS WITH DATE	SIGNATURE OF RESPECTIVE WARDEN WITH DATE
SIGNATURE OF DEAN-SA WITH DATE	

Additional Documents to be attached.

1. Marriage Certificate
2. Current Address Proof

(DR ACADEMICS)

(REGISTRAR)

(DIRECTOR)